



CLT Automazione Snc  
Via D. Galimberti, 64  
12030 Manta (CN)  
VAT number: 03247830049  
Tax code: 03247830049

**CONTACTS TO SEND THE REQUEST**

**ÿ By post:**

CLT Automazione Snc  
Via D. Galimberti, 64  
12030 Manta (CN)

ca privacy contact

***NB: the following wording must appear on the package:***

Request to exercise the rights of the interested party – EU Reg. 2016/679 GDPR

**ÿ By email:**

privacy@cltautomation.com

***NB: the subject of the email must contain the words:***

Request to exercise the rights of the interested party – EU Reg. 2016/679 GDPR

For the response, the same channel adopted by the interested party for sending the form will be used preferentially.

The request can be exercised free of charge; however, in the event of manifestly unfounded or excessive requests (even repetitive), the interested party will be notified in advance of the expense contribution and will be asked for confirmation before proceeding.

CLT Automazione Snc undertakes to respond within 30 days of receiving this completed form. This deadline may be extended by two months if necessary, taking into account the complexity and number of requests. The data controller informs the interested party of this extension, and of the reasons for the delay, within one month of receiving the request.

If the form is not presented in person and therefore direct identification is not possible, it is necessary to attach a copy of the identification document which will be included in the documents and kept after affixing a cancellation statement (example: "this document has been acquired by CLT Automazione Snc together with the form for exercising the interested party's rights presented on ....").

**MODEL FOR THE EXERCISE OF THE INTERESTED PARTY'S RIGHTS**

Pursuant to the articles. from 15 to 22 of EU Regulation 2016/679 GDPR

In order to facilitate the fulfillment of what you will request, indicate below the treatments, or presumed treatments, carried out by CLT Automazione Snc that concern you (describe: e.g. sending advertising communications, employee, customer, service user....)

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The undersigned \_\_\_\_\_ born \_\_\_\_\_  
\_\_\_\_\_, identifiable through the identification document type \_\_\_\_\_ N.  
\_\_\_\_\_ issued by \_\_\_\_\_ and poor the \_\_\_\_\_

intends to exercise the following rights provided by the GDPR (please tick the cases of interest):

**ĵ Art. 15 – Access to personal data**

The undersigned requests confirmation that personal data relating to him/her are being processed

If so, you request to obtain access to such data, a copy of the same, and all of the following information:

- The purposes of the processing (art. 15 letter a)); -

The categories of personal data processed (art. 15 letter b));

- The recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if recipients are from third countries or international organizations (art. 15 letter c));

- The retention period of the data processed, or, if this is not possible, on the criteria used to define the retention period (art. 15 letter d));

- The origin of the data (subject or source from which the personal data were acquired) (art. 15 letter g));

- The existence of an automated decision-making process, including profiling, and the most significant information on the logic used, as well as on the importance and expected consequences on the interested party following such processing (art. 15 letter h)).

**ĵ Art. 16 – Right of rectification**

The undersigned intends to request:

ĵ The rectification of inaccurate data and precisely (indicate the requests/reasons/corrections in the space below):

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ĵ Integration with the following data (indicate the requests/reasons/corrections in the space below):

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**ÿ Art. 17 – Right to erasure (right to be forgotten)**

The undersigned intends to request the deletion of his/her personal data processed because:

- ÿ They are no longer necessary for the purposes for which they were collected or processed
- ÿ The interested party intends to revoke the consent given (in this case specify the purpose for which you intend to revoke the consent).

NB: CLT Automazione Snc will process this specific request if there is no other legal basis for the processing.

- ÿ The interested party objects to the processing

NB: CLT Automazione Snc will process this specific request if there is no overriding legitimate interest with respect to the rights of the interested party.

- ÿ The personal data has been processed unlawfully
- ÿ The personal data must be deleted to comply with a legal obligation established by Union or Member State law to which CLT Automazione Snc is subject

**ÿ Art. 18 – Right to limit processing**

The undersigned intends to limit the processing of my personal data processed because:

- ÿ Dispute the accuracy of the data processed  
(indicate the requests/reasons/corrections in the space below):

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- ÿ The data processing is unlawful
- ÿ The data is no longer necessary as all processing has ceased
- ÿ A check is underway regarding the outcome of the opposition to the processing requested pursuant to art. 21 part. 1.

**ÿ Art. 19 – Notification of third parties informed of the rectifications/cancellations/limitations of processing** The undersigned

requests to be updated on any recipients of communication of their personal data relating to processing for which rectification, cancellation or limitation of processing.

**ÿ Art. 20 – Right to data portability** The

undersigned requests to:

- ÿ Receive the data in a structured format, commonly used and readable by an automatic device as the conditions referred to in paragraph 1 letters a) and b) are met.
- ÿ Transmit the data directly to another person who can be contacted at the following addresses:

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**ĵ Art. 21 – Right to object** The

undersigned objects to the processing of personal data:

ÿ Pursuant to art. 6, par. 1 letter e) of) for the following reasons related to your particular situation:

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ÿ Pursuant to par. 2 for direct marketing purposes:

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**ĵ Art. 22 of EU Regulation 2016/679 – Automated decision-making process - profiling**

The undersigned requests not to be subjected to a decision based solely on automated processing (including profiling).

NB: CLT Automazione Snc will process this specific request unless the automated decision-making process is necessary for the conclusion or execution of a contract (art. 22 c. 2 letter a)), is authorized by Union or Member State to which the data controller is subject (art. 22 c. 2 letter b)) or is not based on the explicit consent of the interested party (art. 22 c. 2 letter c)). In the cases referred to in art. 22 c. 2 lett. b) and c) can in any case request human intervention from the Data Controller and can express your opinion or contest the decision.

Space for any clarifications or additional notes

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If you believe that the processing is carried out in violation of the provisions of current legislation on the protection of personal data, you can lodge a complaint with the Supervisory Authority ([www.garanteprivacy.it](http://www.garanteprivacy.it)), as required by art. 77 GDPR, or take action in the appropriate judicial offices.

Date and place, \_\_\_\_\_

In Faith

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